

## Oracle OCP Hands-on Course Requirement 上課證明填寫說明

恭喜您已經完成 Oracle 相關考試!但是為了讓考生能順利接獲您的證照，依據 Oracle 公司的規定，考生必須另外上網填寫一份 OCP Hands-on Course Requirement 的上課證明。為了讓各位考生更能了解這份證明的填寫流程，恆逸資訊特地幫各位整理了這份填寫說明以及相關注意事項，建議您在上網填寫之前先閱讀此份說明，並先準備好相關資料，可以讓您的填寫更加順利與加速完成。

### ※ 關於 Hands-on Course Requirement

依據 Oracle 公司的規定，為避免 OCP/OCM 等相關認證流於紙上認證，欲取得相關認證除了通過考試之外，更需要參加相關對應課程訓練，以便認證個人可獲得完整的實務技術認證。OCP 必須參加一門由講師教授的課堂訓練並通過考試，OCM 需參加過至少兩門課堂訓練並通過考試。

Hands-on Course Requirement 是獲得 Oracle 9i、10g 資料庫、E-Business 11i 和 Siebel 認證的最後要求。登錄 Hands-on Course Requirement 將完成與該認證相關的兩項工作：

1. 向 Oracle 提出上課證明記錄的驗證申請。
2. 在您的上課記錄被 Oracle 驗證後，您的上課紀錄與將永久被記錄在 Oracle 和 VUE 的認證資料庫中，證明您已滿足相關認證要求。這份記錄將成為您個人認證歷史紀錄的一部分，證明您已“具備 OCP 或 OCM 認證所需的課程訓練要求”，才可在通過 OCP/OCM 考試後取得 OCP/OCM 證書。

### ※ 誰應填寫 Hands-on Course Requirement ?

- 需領取 OCP 或者 OCM 證書且已經參加認證所需的課程訓練 Oracle 9i, Oracle 10g, Oracle 10g AS, E-Business 11i 及 Siebel 認證申請人。(OCA 不用填寫)
- 在 2002 年 9 月 1 日或之前參加第一門 Oracle9i DBA OCP 考試的學員不必填寫
- 升級 Siebel 認證 (但是升級現有 Oracle DBA OCP 證書的學員不必再次填寫)
- Oracle Academy students (OA)
- Oracle Academic Initiative students(OAI)
- Oracle Internet Academy students(OIA)
- Oracle Workforce Development Program students(WDP)

### ※ 誰不用填寫 ?

- 參加考試是升級認證者，例如：原 9i OCP 要升級 10g OCP 者。
- 未曾參加過由 Oracle 或 Oracle 授權教育訓練中心所舉的相關課程訓練者

### ※ 在您上網填寫之前請您先準備好下面所需的資訊加速您的填寫速度：

- VUE account
- 課程名稱、課程時間和地點以及教育訓練機構名稱
- 如果參加的是 Oracle 原廠教育訓練中心的培訓，則還需要 Enrollment ID (此註冊 ID 可參照 Oracle 的原廠的上課結業證書)和 Course Start Date

## ※ 開始填寫表格

1. 請連結至 <http://vue.com/oracle/> 後點選 Submit Course Form

The screenshot shows the Oracle Certification website interface. At the top, there are navigation links for 'About Us', 'Contact Us', and 'FAQs', along with a search bar. Below this is a breadcrumb trail: 'Home > Test Takers > Oracle'. The main content area is titled 'Oracle Certification Testing' and contains introductory text about the benefits of Oracle certifications. A section titled 'Types Of Exams' lists 'Proctored/Non-Proctored Exams', 'Beta Exams', and 'OCM Exams'. At the bottom of this section, there is a 'Schedule An Exam' button. On the right side, there is a vertical menu of buttons: 'Locate a Test Center', 'Schedule a Test', 'Reschedule a Test', 'Cancel a Test', 'Submit Course Form' (highlighted with a red box), 'My Account', 'View Available Tests', 'Print Score Report', and 'Customer Service'. Below the menu is a 'RELATED LINKS' section with various links like 'Oracle Certification Program', 'Oracle Certification Exams', etc.

## 2. 登入 VUE account

The screenshot shows the VUE login page. At the top, there is a 'PEARSON VUE' logo. Below it, the heading reads 'Sign in to your existing account.' There are three sections of text: 'Attention first-time users:', 'Returning users:', and 'Online Services'. To the right, there is a login form with fields for 'Username:' and 'Password:', a 'Sign in' button, and links for 'I forgot my username.', 'I forgot my password.', and 'Create a web account.' At the bottom of the page, there is a copyright notice: 'Copyright © 1996-2009 Pearson Education, Inc. or its affiliate(s). All rights reserved. Terms | Privacy | Contact'.

### 3. 點選 Course Submission Form

The screenshot shows the Oracle Certification Testing user interface. At the top left is the Oracle logo and 'CERTIFICATION PROGRAM'. The main header is 'Oracle Certification Testing' with a language dropdown set to 'English'. Below the header, a navigation menu on the left lists: 'Welcome Chester Cheng', 'Exams and Scores', 'Non-Proctored Exams' (with sub-links for 'Exam Catalog', 'Purchasing History', and 'View Cart'), 'Course Submission Form' (highlighted with a red box), and 'Logout'. The main content area displays a welcome message: 'Welcome to Oracle Certification Testing. This site will allow you to: purchase and take non-proctored exams, view your exam history for any exam taken after 09/28/2009, and submit your Hands-on-Course requirements for approval. To get started, please click the Exam Catalog link to your left. Once you have completed your purchase, return to this page to take your exam.'

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### 4. 點選 New Submission

The screenshot shows the Oracle Certification Testing user interface for the 'Course Submission Form' page. The navigation menu on the left includes: 'Course Submission Form', 'Exams and Scores', 'Non-Proctored Exams' (with sub-links for 'Exam Catalog', 'Purchasing History', and 'View Cart'), 'Course Submission Form', and 'Logout'. The main content area contains a text box explaining the form's purpose: 'The Course Submission Form is a tool for certification candidates to submit their required training details for verification. This form is required in order to obtain most Oracle Certified Professional and Oracle Certified Master certifications as well as some Expert Program certifications. After your Course Submission Form has been completed, the Oracle Certification Program will verify the information you submitted. You will receive emails with updated status as your form is processed. If you have any questions, please contact ccexam\_ww@oracle.com. More info'. Below this is a table with the heading 'Courses Needing Verification' and the text 'There are no submitted courses.' A 'New Submission' button is highlighted with a red box in the top right corner of the table.

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## 5. 選擇完成的考試

Oracle Certification Testing English

**Hands-On Course Verification**

- Exams and Scores
- Non-Prodored Exams
  - Exam Catalog
  - Purchasing History
  - View Cart
- Course Submission Form
- Logout

**Certification Track**

Select the certification track for which you have completed a course.

**Applications**

- Oracle 11i Applications Database Administrator Certified Professional
- Oracle 11i Ebusiness Suite 11i Financials Certified Professional Consultant (Payables and Receivables)
- Oracle 11i Ebusiness Suite 11i Supply Chain Professional Consultant (Purchasing and Order Management)
- Oracle E-Business Suite R12 Supply Chain and Financials Consultants
- Siebel 7.7 Analytics Developer Professional
- Siebel 7.7 Certified Consultant
- Siebel 7.7 Data Warehouse Developer
- Siebel 7.7 Server Architect Professional
- Siebel 8 Consultant Certified Expert

**Database**

- Oracle 10g Managing Oracle on Linux Certified Expert
- Oracle Database 10g Administrator Certified Master
- Oracle Database 10g Administrator Certified Professional
- Oracle Database 10g Real Application Clusters Administrator Certified Expert
- Oracle Database 11g Administrator Certified Professional
- Oracle Database 11g Performance Tuning Expert
- Oracle9i Database Administrator Certified Professional

**Linux**

- Oracle Enterprise Linux Administrator Certified Associate

**Middleware**

- Oracle Application Server 10g Administrator Certified Professional

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## 6. 選擇培訓方式

Oracle Certification Testing English

**Hands-On Course Verification**

- Exams and Scores
- Non-Prodored Exams
  - Exam Catalog
  - Purchasing History
  - View Cart
- Course Submission Form
- Logout

**Training Class Format**

In which format did you complete the OU Training Course?

- ILT = Instructor Led Training
- Instructor (I have verifiable teaching duties that include one or more OU training courses)
- LVC = Live Virtual Class

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在恆逸參加課程請點選 ILT (由講師教授的課堂訓練課程)

## 7. 選擇完成的課程

ORACLE CERTIFICATION PROGRAM

Oracle Certification Testing English

Hands-On Course Verification

Exams and Scores [Cancel](#) | [Previous Step](#) [Next Step >](#)

Non-Profctored Exams  
Exam Catalog  
Purchasing History  
View Cart  
Course Submission Form  
Logout

**Hands On Course Title**

Which OU Training Course did you complete?

- Migrate from SQL Server to Oracle Database 10g
- Migrate from Sybase to Oracle Database 10g
- Oracle 10g Database: RAC Deployment Workshop
- Oracle Database 10g: Administration Workshop I
- Oracle Database 10g: Administration Workshop II
- Oracle Database 10g: Advanced PL/SQL
- Oracle Database 10g: Backup and Recovery
- Oracle Database 10g: Data Guard Administration
- Oracle Database 10g: Develop Applications Using HTML DB (Database)
- Oracle Database 10g: Develop PL/SQL Program Units
- Oracle Database 10g: Implement and Administer Data Warehouse
- Oracle Database 10g: Implement Streams
- Oracle Database 10g: Introduction to SQL
- Oracle Database 10g: New Features for Administrators
- Oracle Database 10g: New Features for Administrators Ed 2.1
- Oracle Database 10g: New Features for Administrators Release 2
- Oracle Database 10g: New Features for Oracle8i DBAs
- Oracle Database 10g: OCM Exam Preparation Workshop Ed 1
- Oracle Database 10g: Performance Tuning
- Oracle Database 10g: Program with PL/SQL
- Oracle Database 10g: RAC for Administrators Release 2
- Oracle Database 10g: Real Application Clusters
- Oracle Database 10g: Security
- Oracle Database 10g: Security Release 2
- Oracle Database 10g: SQL Tuning Workshop
- Oracle Database 10g: Use XML for SQL and PL/SQL Developers
- Oracle Database 10g: Using OLAP
- Oracle Database 11g: Data Warehousing Fundamentals Ed 1
- Oracle Database 11g: New Features for 9i DBAs
- Oracle Database 11g: New Features for Administrators
- Oracle Database 11g: RAC Administration
- Oracle Database 11g: SQL and PL/SQL Fundamentals Ed 1.1
- Oracle Database 11g: Use XML DB Ed 1
- Oracle Enterprise Manager 10g Grid Control
- Oracle Enterprise Manager 10g Grid Control Release 2
- Oracle Spatial 10g: Advanced
- Other... (Course is not shown above. Please enter title below.)

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## 8. 輸入培訓機構

ORACLE CERTIFICATION PROGRAM

Oracle Certification Testing English

Hands-On Course Verification

Exams and Scores [Cancel](#) | [Previous Step](#) [Next Step >](#)

Non-Profctored Exams  
Exam Catalog  
Purchasing History  
View Cart  
Course Submission Form  
Logout

**Training Class Location**

Where did you complete the OU Training Course?

- Oracle Academy (OA)  
OA provides Oracle University curricula to secondary and higher education institutions. Includes former Oracle Academic Initiative (OAI) and Oracle
- Oracle Authorized Training Partner  
[More Info](#)
- Oracle University location (OU)
- Oracle Workforce Development Program (WDP)  
WDP education institutions deliver Oracle training as part of certificate and non-degree programs offered through Continuing Education programs.

Please enter the full name for the location

Location Name:

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在恆逸參加課程請點選 Oracle University Location(OU)  
並輸入 UCOM Information Technology Training Center

## 9. 填寫培訓的資訊

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請準確輸入參加培訓的第一天上課時間，如果您填寫的日期有誤，OU-TAIWAN 將無法搜尋到您的上課記錄，從而無法認定您是否已經參加了原廠訓練，則 OCP Team 將會取消或者延遲頒發證書的時間。

在參加完 Oracle 原廠訓練後所發的結業證書上可以查詢到 Enrollment ID。



結業證書上的時間為培訓的最後一天上課時間

## 10. 資料確認



### Oracle Certification Testing

[English](#)

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**Hands-On Course Verification**

- Exams and Scores
- Non-Proctored Exams
  - Exam Catalog
  - Purchasing History
  - View Cart
- Course Submission Form
- Logout

[Cancel](#) | [< Previous Step](#)
[Submit >](#)

**Training Class Verification**

I certify that the information provided below is true and correct.  
You will receive an email to confirm your submission. You will receive another email once your form has been approved.

Summary	
Candidate Name	
Candidate Email	
Testing ID	
<a href="#">Certification Track</a>	
<a href="#">Training Class Format</a>	
<a href="#">Hands-On Course Title</a>	
<a href="#">Training Class Location</a>	
<a href="#">Training Class Attendance</a>	Start Date: Location: Enrollment Number:

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請確認所輸入的資料是否正確·確認無誤後·勾選 I certify that the information provided below is true and correct.再按下 Submit

## 11. 完成



### Oracle Certification Testing

[English](#)

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**Course Submission Form**

- Exams and Scores
- Non-Proctored Exams
  - Exam Catalog
  - Purchasing History
  - View Cart
- Course Submission Form
- Logout

The Course Submission Form is a tool for certification candidates to submit their required training details for verification. This form is required in order to obtain most Oracle Certified Professional and Oracle Certified Master certifications as well as some Expert Program certifications.

After your Course Submission Form has been completed, the Oracle Certification Program will verify the information you submitted. You will receive emails with updated status as your form is processed. If you have any questions, please contact [ccpexam\\_yw@oracle.com](mailto:ccpexam_yw@oracle.com).

[More Info](#)

Courses Needing Verification			<a href="#">New Submission</a>
Course	Course Start Date	Status	
<a href="#">Oracle Database 10g: Administration Workshop II</a>	2009/10/26	Submitted	

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## ※ 其他注意事項

- Hands-on Course Requirement Form 的題目可能在不同時間而做部分調整，但是其關係到主要內容方面的題目不會變動。
- 所有題目完成，等待資料驗證的確認結果。在登錄後數天內，Oracle 系統會自動發出確認信，若您沒有收到這封確認信也沒有關係，並不會影響最後收取證書。
- **OCP 證書將會在您提出申請後 45 天左右的時間內收到。**如果填寫的資訊正確，中間將不會收到任何其他 mail 通知。
- Hands on Course Requirement Form 每位學員一般只需登錄一次！每登錄一次，就會有一個記錄。多次填寫會導致記錄混淆，影響證書收取。

### • Hands-on Course Requirement Form 填寫錯誤後的補救方式

如果送出後發現自己填寫錯誤，請不要重新登錄帳號填寫。請等待**7-30**天，若Oracle找不到您的上課記錄，OCP Team也不會馬上取消您的證書驗證，會發mail通知您將以下正確的資料補充完整。(寄件人的Email為：ocpreq\_ww@oracle.com)

- Course Title (課程名稱)
- Course Start Date (上課的第一天時間)
- Course Facility (訓練機構，恆逸資訊請填UCOM Information Technology Training Center，原廠訓練只需填寫Oracle University。)
- Course Location (上課的地點，只需寫城市即可。如：Taipei，TW)
- Course Reg. (即Enrollment ID )

OCP Team 會在收到學員的回覆信件之後重新驗證學員的資料。驗證通過之後，證書順延寄出；若學員沒有回覆 mail，所繳交的 Hands on 記錄將會在 30 天之後作廢，則申請失敗。

以上資料僅供參考，若有更新請依 Oracle 最新公佈為主，

若有其他問題，請撥打台灣 Oracle 教育訓練中心服務專線：0800-684-636

或利用 Email: [ocpreq\\_ww@oracle.com](mailto:ocpreq_ww@oracle.com) 直接與原廠聯繫